

**COMPETENCIES
EMPLOYEE SELF-ASSESSMENT**

IND 102 - CONTRACT PROPERTY DISPOSITION

IND 102	Competency	Yes	No	Work Description/Justification
1	Identify DoD's policies and procedures on plant clearance in accordance with FAR, DFARS, and DoD Directives.			
2	Explain how to apply lotting procedures properly to maximize sale of contractor inventory.			
3	Determine method of sale most advantageous to the Government in accordance with FAR and DFARS.			
4	Identify the steps in establishing a plant clearance case file in accordance with DFARS 245.71.			
5	Explain the duties and responsibilities of the PLCO and the property disposition team in disposing of inventory excess to the needs of the contractor in accordance with FAR and DFARS.			
6	Instruct and advise the contractor in the proper preparation of inventory schedules in accordance with FAR and DFARS guidance.			
7	Explain what a contractor must do to comply with the precious metals recovery program in accordance with FAR and DFARS.			
8	Define plant clearance terms and identify the forms to use in a particular situation in accordance with FAR and DFARS.			

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9	Illustrate DoD's policy concerning ethical behavior in accordance with DoD Directive 5500.7, the Code of Ethics, FAR, and DFARS.			
10	Explain the procedure for performing a pre-inventory scrap determination through physical inspection of property in accordance with FAR and DFARS.			
11	Explain how to apply general sales terms and conditions, including special conditions of sale, when using the formal sales method in accordance with FAR and DFARS.			
12	Explain the procedures for providing the contractor shipping instructions for transfer or donation in accordance with FAR and DFARS.			
13	Identify the items requiring demilitarization and demilitarization actions that must be performed by the contractor in accordance with DFARS and DoD Manual 4160.21-M-1.			
14	Identify DoD policy concerning plant clearance in accordance with FAR and DFARS.			

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15	Explain the contents of a plant clearance case file and how to maintain it in accordance with DFARS.			
16	Perform inventory screening and determine the most beneficial and cost effective method of property disposition in accordance with FAR and DFARS guidance.			
17	Identify hazardous property and recognize the existence of federal, state, and local requirements that may impact on its disposal in accordance with NEPA, RCRA, TSCA, FAR, and DFARS.			
18	Apply Defense Information Systems Agency's (DISA) program and procedures for reporting and disposing of ADPE in accordance with applicable directives.			
19	Discuss current problems and future trends in plant clearance operations in accordance with information provided by the Defense Logistics Agency/Defense Contract Management Command (DLA/DCMC).			